

Harvest Operations Corp. is a diverse energy company, based out of Calgary, offering exposure to conventional upstream oil and natural gas production and SAGD operations. We are focused on identifying opportunities to create and deliver value with an active development program and a technical approach taken to maximize our assets. Harvest is committed to protecting the health and well-being of our people, the public and the environment through every decision and action taken each day.

Harvest has an immediate opening for a **Manager, Corporate Compliance**, reporting to the Vice President, Legal, General Counsel & Corporate Secretary. This is a permanent position based out of the Calgary corporate office.

### **Key Responsibilities:**

- Provide regulatory compliance and operational risk oversight, training and counsel. Propose regular updates to relevant policies by staying aware of changes to applicable rules, regulations, laws and best practices.
- Proactively analyzing complex issues and proposing solutions, including developing standards, processes, analysis and effective reporting to improve management of compliance and operational risks.
- Conduct risk reviews through independent assessment of operational and compliance related processes, as well as relevant aspects of the risk management governance structure.
- Provide recommendations to improve the design and operating effectiveness of business processes and controls.
- Evaluate and investigate, alongside Audit Committee Chairman, all whistleblower activities. Approve the annual audit plan, programs and procedures, including assisting in a risk-based scoping and coverage, process mapping, update of process documentation, management assessments of business, deficiency evaluations, and monitoring progress towards deficiency remediation.
- Establish, manage and assist in executing audit and review programs which may include project, vendor, contract and other engagements.
- Communicate the results of work by preparing and delivering audit reports and other documentation to appropriate parties, including Audit executives and senior management.
- Excellent leadership skills to drive execution.
- Support corporate compliance communication and training initiatives.
- Ability to make decisions and take strong positions when necessary.
- Ability to build consensus among internal stakeholders.
- Stay current with all regulatory requirements.

### **Qualifications:**

- University degree (Business, Finance, Accounting) plus a professional accounting designation (CPA).
- Minimum 10 years of relevant experience in the oil and gas industry with over 5 years in an internal audit, risk management or corporate compliance management/leadership role.
- Risk management and internal audit (CIA, CRMA) Exceptional understanding of audit planning and execution, including advanced understanding of audit standards, accounting policies, and audit techniques.
- Ability to facilitate, negotiate and influence at all levels of the organization.



- Results-driven with the ability to meet strict deadlines.
- Strong organizational and teamwork skills, including ability to manage multiple tasks.
- Strong presentation skills with the ability to address a diverse audience.
- Excellent oral and written communication skills.
- Experience in defining metrics and KPIs, implementing risk dashboards.
- Knowledge of information and related systems governance and data privacy.

Please visit Harvest's website at [www.harvestenergy.ca](http://www.harvestenergy.ca) to learn more about our company.

Please send your resume and cover letter to:

Email: [careers@harvestenergy.ca](mailto:careers@harvestenergy.ca)

**\*Please reference "Job Posting - 10350 – Manager, Corporate Compliance" in subject of your email.**

We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.